

2021 CITY ATTORNEY GOALS

- ❖ **Develop processes to assist staff in decision making in a manner that does not require legal review of individual documents or decisions.** This process will include the creation of templates, parameters, and training to help staff determine when legal review is necessary or appropriate. It is my goal to use these mechanisms to free up time on a day-to-day basis and to allow for work on higher level projects that I currently do not have time for. The first emphasis will be on purchasing and procurement with a proposed timeline of mid-summer for implementation.
- ❖ **Provide efficiencies by scheduling meetings with individual departments on a regular basis to allow focused time for wide ranging questions from staff, with the hope that it will reduce the need for daily email or phone call inquiries.** This would be an expansion of an existing practice to provide focused access to legal advice rather than repeatedly providing one on one responses and could be instituted in the next few months.
- ❖ **Evaluate and make a recommendation regarding the scope of the Municipal Court and the potential for de-criminalizing major portions of the City Code,** including an evaluation of the impacts of possible changes on policing, the community, alternatives to the court process and deterrence of repeat offenders. This item will take time due to the range of issues but should be ready for review during the budget process.
- ❖ **Confer with City Council regarding the desired format and frequency of communication regarding projects, issues and areas of concern related to legal issues.** I propose to approach Council about this topic following the election to allow input from newly elected members of Council.