



2021 SALES / USE / LODGERS TAX RETURN

949 EAST SECOND AVENUE, DURANGO, CO 81301-5109

(970)375-5033; FAX (970)375-5038 FINANCE@DURANGOGOV.ORG

WWW.DURANGOGOV.ORG/SALESTAX ONLINE E-FILING AVAILABLE AFTER REGISTERING

Company or Business Name: _____
Location Address: _____

1. GROSS SALES AND SERVICE (TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCLUDING ALL SALES, RENTALS AND LEASES, AND ALL SERVICES BOTH TAXABLE AND NON-TAXABLE.)		
2A. ADD: BAD DEBTS COLLECTED		
2B. TOTAL LINES 1 & 2A		
3.	A. NON-TAXABLE SERVICES SALES (INCLUDED IN ITEM 1 ABOVE)	
DEDUCTIONS	B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE	
	C. SALES SHIPPED OUT OF CITY AND /OR STATE (INCLUDED IN ITEM 1 ABOVE)	
	D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)	
	E. TRADE-INS FOR TAXABLE RESALE	
	F. SALES OF GASOLINE AND CIGARETTES	
	G. SALES TO GOVERNMENTAL RELIGIOUS AND CHARITABLE ORGANIZATIONS	
	H. RETURNED GOODS	
	I. OTHER DEDUCTIONS (LIST)	
	J.	
	K.	
3. TOTAL DEDUCTIONS (TOTAL OF LINES 3A THRU K)		
4. TOTAL CITY NET TAXABLE SALES & SERVICE (LINE 2B MINUS LINE 3)		

COMPUTATION OF TAX			
5. AMOUNT OF CITY SALES TAX: 3.5% (0.035) OF LINE 4			
6. ADD: EXCESS TAX COLLECTED:			
7. ADJUSTED CITY TAX: (ADD LINES 5 AND 6)			
8. DEDUCT 3 1/3% (0.0333) OF LINE 7 (VENDOR'S FEE, IF PAID BY DUE DATE), - MAXIMUM ALLOWED EQUALS \$300.00			
9. TOTAL SALES TAX (LINE 7 MINUS LINE 8)			
10. CITY USE TAX FROM SCHEDULE B AMOUNT SUBJECT TO TAX X 3.5%			
11. CITY LODGERS TAX: _____ X 2%			
12. TOTAL TAX DUE: (ADD LINES 9, 10, AND 11)			
13. LATE FILING IF RETURN IS FILED AFTER DUE DATE THEN ADD: PENALTY: 10% INTEREST 0.50% (0.005) per month: Total →			
14. TOTAL TAX PENALTY AND INTEREST DUE (ADD LINES 12 AND 13) →			
15. ADJUSTMENT PRIOR PERIODS ATTACH COPY OF OVER OR UNDERPAYMENT NOTICE	A - ADD UNDERPAYMENT: →	B - DEDUCT OVERPAYMENT/BOND: →	
16. TOTAL DUE AND PAYABLE: MAKE CHECK OR MONEY ORDER PAYABLE TO CITY OF DURANGO →			

SCHEDULE A - SPECIAL MESSAGE TO CITY	

SCHEDULE B - CITY USE TAX

The Durango Code imposes a tax upon the privilege of using, storing, distributing, or otherwise consuming in the City tangible property or taxable services purchased, rented, or leased. This only applies to vendors and consumers on items in which city sales taxes were **not** paid.

DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE
(A) LIST OF PURCHASES (IF ADDITIONAL SPACE IS NEEDED, ATTACH SCHEDULE IN SAME FORMAT)			
			\$
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL HERE AND ON LINE 10 OF RETURN			\$

Sec. 23-19. - Vendor liable for tax. Every retailer, also herein called vendor, shall irrespective of the provisions of section 23-20 be liable and responsible for the payment of an amount equivalent to three and half (3-1/2) percent of all sales made by him of commodities or services as specified in section 23-17 and shall from the twentieth day of each month, make a return to the finance director for the preceding calendar month and remit an amount equivalent to three and half (3-1/2) percent of the sales to the finance director. Less an amount equal to the lesser of three and one-third (3-1/3) percent of the taxes remitted or the sum of three hundred dollars, (\$300) to cover the vendor's expense in the collection and remittance of the tax. Ord. No. 1985-23, § 1(5-13-5), 12-17-85; Ord. No. 1999-10, § 1, 5-18-99; O-2005-18, § 1, 5-17-05; Ord. No. O-2007-47, § 1, 12-18-07)

I hereby certify under penalty of perjury, that the statements made herein are to the best of my knowledge, true and correct.

Sign. _____ Date _____/_____/_____

Print Name _____ Title _____

Contact Phone _____

If you sold the business or need to close the business/sales tax license, go to www.durangogov.org/salestax to fill out the business license closure form.